

Chapter 3

Composition and Organizational Structure

Members of the Council

The members of RDC III as defined by EO 325 s. 1996, EO 143 s. 2002, EO 562 s. 2006 and various presidential issuances on cabinet membership are as follows:

1. All provincial governors

Governor of Aurora (EO 103 s. 2002)
Governor of Bataan
Governor of Bulacan
Governor of Nueva Ecija
Governor of Pampanga
Governor of Tarlac
Governor of Zambales

2. All city mayors (14 cities)

Mayor of Angeles City	Mayor of Olongapo City
Mayor of Balanga City	Mayor of Palayan City
Mayor of Cabanatuan City	Mayor of the City of San Fernando
Mayor of Gapan City	Mayor of San Jose City
Mayor of Mabalacat City	Mayor of San Jose Del Monte City
Mayor of Malolos City	Mayor of Science City of Munoz
Mayor of Meycauayan City	Mayor of Tarlac City

3. Mayors of municipalities designated as provincial capitals (two provincial capitals which are not cities)

Mayor of Baler, Aurora
Mayor of Iba, Zambales

4. Presidents of provincial leagues of municipalities

5. The mayor of the municipality designated as the regional center – City of San Fernando is counted among city mayors (Item No. 2)

6. Agency Regional Directors

a) Agencies represented in the NEDA Board per EO 325 s. 1996, as amended by Administrative Order (AO) 148 dated 22 April 2006, AO 150, EO 755 s. 2008 and AO 8 s. 2017

National Economic and Development Authority
Department of Budget and Management
Department of Energy
Department of Finance
Department of Public Works and Highways
Department of Trade and Industry
Department of Transportation
Subic-Clark Area Development Council
Bangko Sentral ng Pilipinas

b) Other agencies specified in EO 325 and various issuances

Commission on Higher Education
Department of Agrarian Reform
Department Agriculture
Department of Education
Department of Environment and Natural Resources
Department of Foreign Affairs
Department of Health
Department of the Interior and Local Government
Department of Labor and Employment
Department of Settlements and Urban Development (merger of the Housing and Urban Development Coordinating Council and the Housing and Land Use Regulatory Board)
Department of Science and Technology
Department of Social Welfare and Development
Department of Tourism
Technical Education and Skills Development Authority
Cooperative Development Authority (RA 11364)
Presidential Management Staff (AO 231 of 2008)

7. Private sector representatives (PSRs)

PSRs shall comprise one-fourth of the members of the fully constituted council provided that at least one of whom shall remain a representative of the Labor Sector.

8. Special non-voting members (SNVMs)

The Council may designate SNVMs coming from both the public and private sectors, upon concurrence of the majority of its regular members.

Officers of the Council

The officers of the Council shall be the Chairperson, the Co-Chairperson, the Vice-Chairperson and the Secretary. The Chairperson and the Co-Chairperson shall jointly head the Council. The NEDA Regional Director shall be the ex-officio Vice - Chairperson

of the RDC. The NEDA Assistant Regional Director shall be the ex-officio Secretary of the RDC.

RDC Chairperson

Term of Office

The Chairperson shall serve for a fixed term of three years coinciding with the regular term of local elective officials. This prescribed term of office is without prejudice to reappointment (Sec. G.1 of EO 325).

Functions, Powers and Responsibilities of the Chairperson

The Chairperson shall have the following functions, powers and responsibilities:

1. Preside over the meetings of the Council;
2. Request any agency, individual member of the Council, sectoral committee or any instrumentality attached to the Council to perform other functions as the Council may deem necessary, provided that such functions are within the mandates or said office;
3. Accept, after RDC resolution authorizing him/her to do so, in behalf of the council, donations, contributions, grants, bequests or gifts in cash or in kind from RDC members, foreign governments, international offices, private entities, or any individual for purposes relevant to regional development and submit for approval of the Council a program or its utilization;
4. Call the attention of implementing agencies and local government units to implementation problems as identified and deliberated upon by the Council with the end in view of instituting corrective measures;
5. Supervise the monitoring of the implementation of major inter-provincial and region-wide development programs, projects and activities;
6. When called upon, represent the region in Cabinet meetings and budget review activities in the national level;
7. Direct the formulation of a comprehensive regional development plan and preparation of a system of investment programming activities at the national level;
8. Submit to the president through the NEDA Board regional plans, regional investment programs, annual development reports and other document as on the region as approved by the Council;
9. Create ad-hoc committee as may be required;
10. Review, revise and approve all policy recommendations, plans, programs and projects originating from the Technical Staff before submission to the Council;

11. Supervise administrative operations including disbursement of any fund of the Council subject to the usual accounting and auditing procedures and submit a report thereon to the Council;
12. Sign official papers and documents emanating from the RDC Secretariat, e.g., check and other reports of accountabilities;
13. Direct and supervise all activities of the Council; and
14. Perform other functions and duties as may be directed by the President.

RDC Co-Chairperson

Term of Office

The term of office of the Co-Chairperson is coterminus with her/his term as RDC member.

Functions, Powers and Responsibilities of the Co-Chairperson

The Co-Chairperson shall discharge other functions, which shall complement those of the Chairperson, which include, but shall not be limited to, the following:

1. Assume powers and responsibilities of the Chairperson, whenever the Chairperson is unable to perform his functions or when the position of the Chairperson becomes vacant;
2. In the absence of the Chairperson, act on matters requiring immediate decision, provided, however, that a report thereon shall be submitted to the Chairperson within five days;
3. Co-direct the conduct of the regional and sub-regional public consultations; and,
4. Serve as ex-officio chairman of any ad-hoc committee, which the Council may create, unless specified by the council.

RDC Vice-Chairperson

The Regional Director of the NEDA Regional Office III shall be the Vice-Chairperson of the Council.

Functions and Responsibilities of the Vice-Chairperson

1. Preside over the Council and Executive Committee (ExCom) meetings in the absence of the Chairperson and the Co-Chairperson or duly designated temporary Chairperson;
2. Act on matters requiring an immediate decision of the Chairperson and Co-Chairperson in the absence of a duly designated temporary Chairman;

3. Perform the day-to-day operations of the Council, in case the positions of both the Chairperson and Co-Chairperson becomes vacant through resignation, reassignment, removal from office, death and permanent disability, until a new Chairperson or Co-Chairperson shall have been selected and qualified as provided for under Sec. G.1 of EO 325 IRR;
4. Manage the provision of technical and administrative support to the Council and its Committees; and,
5. Perform other duties, which may be assigned to him/her by the Chairperson or Co-Chairperson.

Secretary of the Council

The Assistant Regional Director of the NEDA Regional Office III, or a Division Chief duly designated as Senior Staff-in-Charge of the Assistant Regional Director, shall act as the Secretary of the Council.

Functions and Responsibilities of the Secretary of the Council

1. Coordinate the presentation of the agenda of the Council, the ExCom and the Advisory Committee;
2. Keep a complete record of all the proceedings of the sessions of the Council, the ExCom and the Advisory Committee meetings;
3. Certify to the veracity of the official records and documents of the Council, the ExCom and the Advisory Committee;
4. Keep custody of records of the Council, the ExCom and the Advisory Committee;
5. Prepare and/or review all draft Council resolutions; and,
6. Perform such other functions as may be assigned.

The Technical Staff and Secretariat of the Council

Section N of IRR of EO 325 provides that the Regional Office of NEDA shall serve as the principal technical staff and secretariat of the Council, the ExCom and the Advisory Committee. In addition, the Council, the ExCom and the Advisory Committee may request its members to provide such technical and other support as may be required for the effective discharge of their duties.

The NEDA Regional Director, as head of the RDC Secretariat, shall manage the technical, administrative and financial operations of the Council and shall be accountable for the funds and properties of the RDC.

The functions of the Technical Staff and Secretariat as stipulated under EO 325 IRR Sec. N are as follows:

1. Provide technical and administrative support to the Council and its Committees;
2. Upon request, provide technical assistance on planning to local governments and other government agencies in the region;
3. Develop and maintain a comprehensive management information system;
4. Develop a comprehensive program for capability building for local government officials and personnel as well as other members including NGO members of the Council in the areas of regional, local and town planning, project development, investment programming, monitoring and evaluation, policy coordination and other areas of interest which are crucial or current to the activities of the council; and,
5. Perform such other functions as may be provided by law or as may be assigned by the Chairperson.

Organizational Structure

The organizational structure of the Council is shown below.

